

Building Inspector I Written Questionnaire

This questionnaire is designed to assist you in presenting your background in areas applicable to this position. Applicants receiving a score of 80% or higher and that complete the Predictive Index Survey and will be invited to participate in the next step of the selection process.

Your response to the question below should be as complete and concise as possible. The answers are limited to not more than four typed pages, double spaced. Please put your name on each page submitted. A resume in lieu of answering any part of this question will not be acceptable.

1. Describe your experience or connection with the construction industry, rental housing, or performing inspection related work. For example, have you been actively involved in any aspect of footing/foundation work, wood or steel framing, electrical installations, plumbing, mechanical, multifamily housing, inspection work, code determinations, design, repairs, quality control, plan reviews etc.
2. In addition to what you have already described, what specific aspects of your experience and job responsibilities, as it relates to your customer service skills, have prepared you to work and communicate daily with our citizens, property owners, contractors and developers. This should include, but is not limited to: an example of a time that you had to deal with an irate customer, the challenges in working with them, types of communication used, types of problem solving needed, type and level of expertise needed for this position.
3. Describe your working relationships with your co-workers, supervisors and subordinates. How do you establish your credibility and develop rapport quickly with others?

Completed questionnaires must be attached to your online application in the “My Attachments” section by midnight on **Friday, September 28, 2018.**

If you have any questions or need assistance with your candidate code or password, please contact the Human Resources Department during normal business hours
Monday – Friday 8:00 am – 5:00 pm

City of West Des Moines
Human Resources
E-Mail: humanresources@wdm.iowa.gov
Phone Number: 515-222-3616